Facilities Support

Our mission is to help as many people as possible become totally committed to Jesus Christ

Primary Description

The Facilities Support position is responsible for the appearance, maintenance, and security of the building and grounds of Shoreline Church.

Status: Part-Time

Lines of Accountability: Operations Pastor

Ministry Responsibilities

Facilities

- Vacuuming, mopping, emptying trash, scrubbing and maintaining bathrooms and supplies, dusting, and other cleaning duties as outlined in the detailed cleaning schedule and procedure guidelines.
- Basic room Setup /Teardown.
- Responsible for setting up tables, chairs, and other equipment required in advance of meetings at the church that are assigned by the Facilities Manager.
- Responsible for cleaning up and tearing down following meetings and events as assigned.
- Other duties assigned by the Operations Pastor.

Security

- Perform building walkthrough to include locking all exterior doors, locking administrative offices, and shutting down all HVAC and lighting

Whatever you do, work at it with all your heart, as working for the Lord… (Colossians 3:23)